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October 31st 2022

Dear Parents/Carers,

Parent Consultations - Online Appointment Booking

I would like to invite you to attend our Parents' Evening on **Tuesday November 8th and Thursday November 10th**.

The parent consultations will be in person so that you can see your child's classroom and the progress in their books.

Each appointment is for ten minutes and you should come to the school hall a few minutes before the appointment so that you are ready for a member of staff to take you to the classroom at the allotted time.

The school is using School Cloud for the online appointment booking system. This allows you to choose your own appointment times with your child's teacher. Once the appointment has been made, you will receive an email confirming your appointment.

I am also available for appointments on both evenings and Mrs Anderson, our SENCO, is available on Thursday. Appointments can be arranged through the school office.

Please visit <https://barham.schoolcloud.co.uk/> to book your appointments. (A short guide on how to make an appointment is included with this letter).

Appointments can be made from today. Should you wish to make any changes after this date please contact the school office.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf. In the past, a few parents have not been able to make appointments because either the title or surname entered, is different from the one we have on record so please check this carefully. If you do have any difficulty in making an appointment, please contact the school office (01227 831312).

Yours sincerely

A handwritten signature in blue ink that reads 'Al Higgins'.

Alison Higgins
Headteacher

